



Date: May 23, 2020

Dear Members,

In view of the pandemic situation arising due to COVID-19 and the consequent lockdowns imposed by the Government of India, there are restrictions on movement and/ or gathering of persons and have impacted several services including postal and courier services. During this period of lockdown and till the situation gets streamlined, it would be difficult for us to communicate with you through physical delivery of documents. The Ministry of Corporate Affairs (MCA) vide its Circular no. 14/2020 dated April 08, 2020, no. 17/2020 dated April 13, 2020 and no. 20/2020 dated May 05, 2020 has allowed conducting of Extra-Ordinary General Meeting and Annual General Meeting through video conferencing or other audio-visual means.

The MCA has granted permission to dispatch soft copy of Annual Report for 2019-20 and other communications to the Shareholders of the Company to the registered email ids of the Shareholders. Registration of email-id helps in better and timely communication between the Company and the Shareholders. Therefore, we request all shareholders of our Company who have not yet registered their email addresses with the Company/ Depositories are advising to do so forthwith in order to receive all communications promptly without any disruption.

For this purpose, we request all the shareholders who have not yet updated their email addresses and Permanent Account Numbers with the Company are advised to update the same by sending an email in this connection at secretarial@sambhaav.com by quoting your Folio No./ DP/ Client ID, Certificate No., PAN, Mobile No., Email-Id along with the self-attested copy of PAN/ Aadhar/ Valid Passport/ Share Certificate, etc.

We also urge to the shareholders holding shares in electronic mode are also requested to register/ update their email addresses and Permanent Account Numbers with the Depository Participant where their respective demat accounts are maintained.

Yours faithfully,
Palak Asawa
Company Secretary & Compliance Officer
Sambhaav Media Limited

CIN: L67120GJ1990PLC014094
Registered Office: "Sambhaav House",
Opp. Judges' Bungalows, Premchandnagar Road,
Satellite, Ahmedabad - 380 015
Email: secretarial@sambhaav.com;
Tel: 079 2687 3914/15/16/17; **Fax:** 079 2687 3922;
Website: www.sambhaav.com